



Education

Glendenning Public School

135 Armitage Drive
GLENDENNING, NSW 2761

Phone: 02 9832 8555

Email: glendennin-p.school@det.nsw.edu.au

Facebook and Instagram: @GlendenningPublicSchool



GENERAL PERMISSION TO PUBLISH AND DISCLOSE INFORMATION

Dear parent/caregiver,

I am seeking your permission to allow the school/Department of Education to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education intranet (staff only), blogs and wikis;
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites;
- Official Department and school social media accounts on networks such as YouTube, Facebook, Instagram and Twitter; and
- Local and metropolitan newspapers and magazines and other media outlets.

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

Do I need to complete and return this form every year?

No. This form only needs to be completed once and remains effective until the school advises otherwise OR the school is advised by the parents/caregivers of a change in their circumstances.

What if I have previously returned a 'Permission to Publish' note or have informed the school in some other way?

If you have previously indicated your preference, either by ticking the appropriate box on an enrolment form or by returning this note in a previous year, you are not required to complete this form again.

If you have not previously completed and returned a permission note or indicated your preference when completing an enrolment form, please return the signed permission note to your child's classroom teacher by Friday 17 February, 2023. Should you wish to update any information throughout your child's attendance at Glendenning Public School, we ask that you please do so in writing.

Yours sincerely,

Miss K Rox
Relieving Principal
8 February, 2023

Miss K Milledge
Technology Coordinator



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GENERAL PERMISSION TO PUBLISH AND DISCLOSE INFORMATION PERMISSION NOTE

Please return the signed permission note to your child's classroom teacher by Friday 17 February, 2023.

COMPLETE HERE IF YOUR CHILD IS PARTICIPATING

I give permission to Glendenning Public School and the Department of Education to publish information about my child _____ of class _____. I understand that this signed permission remains effective until I advise the school, in writing, that I no longer give permission.

Parent/Caregiver Signature: _____ Date: _____

COMPLETE HERE IF YOUR CHILD IS NOT PARTICIPATING

I **DO NOT** give permission to Glendenning Public School and the Department of Education to publish information about my child _____ of class _____ because _____

I understand that this remains effective until I advise the school, in writing, that I give permission.

Parent/Caregiver Name: _____ Number: _____

Parent/Caregiver Signature: _____ Date: _____