



## THE EASY WAY TO BOOK **SCHOOL INTERVIEWS**

Dear Parents

Goal-setting conferences for Years 1-6 will be held during the next few weeks. **Bookings will open at 8.30am on Friday February 14** and must be finalised before Thursday February 20 at 3.30pm, when bookings for these events will close.

For parents that do not have internet access, computers will be available in the office area from Friday February 14 onwards, for parents to make their own bookings. Parents may send a note to school with the approximate times they require, or phone the school on 9832 8555. Interviews are strictly 15 mins and spaces are limited. If you require more time, please contact your teacher directly to make alternative arrangements.

**BOOKINGS CLOSE – Thursday February 20 at 3.30pm**

Now you can book school interviews for the times that suit *your family*.  
Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions.

 

Simply enter the code and press "Go"  
**THIS CODE CHANGES – DO NOT USE YOUR LAST EVENT'S CODE**



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately –  
**Check your junk mail folder AND make sure you have spelled your email address correctly**

You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time, and change your interviews - until the bookings close on **Thursday February 20, 2020**.

You may change your bookings, any time prior to the closing date, by re-visiting the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and using the event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date, should contact the school directly on: 9832 8555

We would love to hear what you think about online booking. If you get time, click on the "contact us" button on the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and leave some feedback - anonymously if you wish, but please include the school's name and suburb.