

## Glendenning Public School

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### STUDENT LEARNING CONFERENCES 2019

Dear Parents/Caregivers,

Student-learning conferences are an opportunity for parents, students and teachers to discuss progress, strengths, areas for development, etc. We are asking you attend your child's conference to enable us, to work in partnership, to assist your child in receiving the best education possible. **We believe this opportunity will empower your child to take control of their learning and enable them to see their parents and teacher working together to help them achieve a common goal.**

#### Conference details:

- Conferences are held in the library
- Each class has been allocated a day on which the teacher will be available from 8.30am until 7.30pm as follows:
  - **Monday June 24** – KB, KJ, KL, KW, K/1/2D
  - **Tuesday June 25** – 3K, 3M, 3R, 4G, 4R, 4/5/6M
  - **Wednesday June 26** – 1A, 1B, 1C, 1G, 2C, 2G, 2H, 2S
  - **Thursday June 27** – 3/4C, 5/6F, 5L, 5S, 6B, 6H
- You will have an opportunity to attend the conference during the day or evening. Conferences will commence at around 8.30am and continue until 7.30pm (last appointment is 7.15pm) that evening
- Parents are allocated 15 minutes for the conference – times will be strictly adhered to - if more time is needed, please arrange an additional meeting with the teacher
- Teachers may be available at other times, but **will only be available for evening appointments as outlined above** – please check teacher availability at [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)
- If none of the available times are suitable, you will need to contact the class teacher to arrange another day/time.

#### How to book a conference:

We have, once again, arranged to use an online booking system for our student-learning conferences.

- Follow the steps on the sheet attached –

**Bookings open at 8.00am on Wednesday June 12**

**The code for this event is: q55kf**

**Bookings will close at 3.30pm on Thursday June 20**

- If you do not have computer access, you may use a computer in the administration block between 9.00 and 9.30am or between 3.00 and 3.30pm from June 12 until June 20 or you may contact the school and we can arrange an interview time for you (if you phone the school, a member of the admin staff, Mr Meaney, Miss Rox or your child's teacher can book a time for you)
- An email notification will be sent when you make a booking

**Prior to your child's conference please ensure you have looked at your child's report and assessment task portfolio and discussed them with them.**

**PLEASE ENSURE YOU BRING YOUR CHILD'S REPORT AND ASSESSMENT FOLDER TO THE CONFERENCE. YOUR CHILD SHOULD ACCOMPANY YOU TO THE CONFERENCE.**

- Before 3.00pm, report to the office. You will then be asked to collect your child and proceed to the library
- After 3.00pm, proceed directly to the library

Conference format:

As well as allowing time to discuss your child's Assessment Task Portfolio and Report, the Student Learning Conference will consist of a number of other items and will follow the format below:

- *Discussion of progress against goals set earlier this year and revision of goals for the remainder of the year*
- *Your child showing yourself and the class teacher two pieces of work from their assessment folder that demonstrates what they believe is their best work and two pieces which they enjoyed doing.*
- *A discussion about your child's strengths and interests. Your child will discuss what they would like to learn at school.*
- *Your child will then discuss their best friend and what makes them a good friend.*
- *A discussion about behaviour/PBL values*
- *An opportunity for parent/carer questions (this would be the time to discuss questions you have about your child's report and/or their assessment task portfolio)*

Teachers and students will prepare an 'interview sheet' in the week leading up to the conferences.

If you have any questions about the above information, please do not hesitate to contact the school.

Yours sincerely

Mr D. Meaney  
Principal  
June 6, 2019

Miss K. Rox  
Coordinator